

COVID-19 PROTOCOL FOR KCTC

GENERAL

1. As part of the set-up for any class or event, the class instructors/assistants (or event crew) must sanitize all commonly touched surfaces (door handles and knobs, chairs, light switches, thermostats, and equipment used for the class or event), using disinfectant cleaner or wipes. Also, move the seating area chairs at least 6 feet apart.
2. Stay home if you are feeling sick, have any flu-like or COVID-19 symptoms (including but not limited to fever, chills, headache, coughing, runny nose, nausea, weakness, fatigue, problems breathing, loss of smell or taste), or if you have been in contact with someone else who has been sick or diagnosed with COVID-19 within the last two weeks.
3. Everyone must wear a facemask, which must cover your mouth and nose. (Suggestion: practice working with your dog at home while wearing a facemask.)
4. Maintain social distancing from other people and dogs (6 feet separation) in the parking lot, in the potty areas, and in the building.
5. Bring your own water, water bowl, and treats for your dog. (And water for you.) Do not share food or water.
6. When using the restroom, wipe off faucets, handles, light switches and doorknobs with sanitary wipes or disinfectant spray before you leave.

FOR CLASSES

1. Class size limits: The maximum number of dogs for each class is shown on the Class Schedule for each session, based on input from the class instructor. The default maximum is six dogs. Instructors may take drop-ins, if the total number of dogs (including drop-ins) does not exceed the maximum.
2. There is a limit of one dog per handler per class, and one handler per dog.
3. No observers or visitors are allowed.
4. Upon entering, wash your hands or use hand sanitizer (pump bottles are in both rooms).
5. Do not enter the building until the instructor gives permission. This will not be until any previous class has left.
6. Back room classes must enter and exit through the potty area gate, not the front door.
7. Dogs must remain on leash or crated except when they are running.
8. If a student or instructor wishes to crate their dog, they must bring their own crate, but it must be thoroughly disinfected before use. Alternatively, instructors or trial staff may use the KCTC crates in the crate room, but they must be thoroughly disinfected immediately prior to use and

immediately after use. Disinfectant will be stored in the crate room for this purpose. Everybody must wear a mask at all times in the building, parking lot, and potty areas.

9. Prior to leaving, the Instructors/Assistants must wipe down all gating, doorknobs, light switches, chairs, agility equipment that was used, etc. with disinfectant (wipes or spray bottles). Students can be asked to help with this. Instructors should also remind students to wipe down their chairs before they leave.

FOR TRIALS

1. Crates in the crating area must be at least 6 feet apart. Trial Chairs should encourage crating in cars rather than in the building.
2. Trial Chairs should consider staggering the schedule or running in shifts, so that no more than 6 dogs are in the building at the same time.
3. Trial Chairs should ask the Judges to design courses that do not require leash runners (same entry and exit for the courses).
4. Maintain 6 feet of separation for workers (scribes, timers, etc.). Awards and ribbons should be distributed (or picked up) in a way that maintains separation, to the maximum degree practical.
5. Trial Chairs should request scribes, timers etc. to bring their own pens or pencils.
6. Trial Chairs should not allow anyone in the office except the Trial Secretary.